

## MEMORANDUM

February 1, 2008

TO: Arthur Wallenstein, Director, Department of Correction and Rehabilitation

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Follow-up steps outlined in the 1/30/2008 CountyStat meeting to be presented at the February 29, 2008 (tentative) CountyStat meeting

**The following items were identified for follow up during today's CountyStat meeting:**

1. Explore options for reducing the length of the ADR process and identify associated costs.  
Responsible party: CountyStat  
Other parties involved: Department of Correction and Rehabilitation (DOCR), Office of Human Resources (OHR), and others as needed  
Deadline: February 29, 2008 CountyStat meeting
  2. Finalize per diem measure  
Responsible party: DOCR  
Other parties involved: CountyStat  
Deadline: February 29, 2008 CountyStat meeting
  3. Develop tools for more efficient analysis of financial information  
Responsible party: CountyStat  
Other parties involved: DOCR and others as needed  
Deadline: March 30, 2008
  4. Examine jail population management, especially the issues and costs of opening the last pod and the population of mentally ill inmates  
Responsible party: CountyStat  
Other parties involved: DOCR and others as needed  
Deadline: CountyStat's 2<sup>nd</sup> DOCR follow-up meeting. Date TBD
  5. Examine the issue of sick leave and overtime  
Responsible party: CountyStat  
Other parties involved: DOCR, OHR, and others as needed  
Deadline: CountyStat's 3<sup>rd</sup> DOCR follow-up meeting. Date TBD
  6. Develop a measure of recidivism for use in the DOCR performance plan  
Responsible party: DOCR  
Other parties involved: Others as needed  
Deadline: September 2008
- cc: Timothy Firestine, Chief Administrative Officer  
Fariba Kassiri, Assistant Chief Administrative Officer